

# Alaska Tanker Company, LLC

## Nonconformance / Near Miss Report



Nonconformance or  Near Miss *(check one)*

<b>1. Originator</b> <i>(NC only: Name/Title)</i>	<b>Incident Date:</b> <i>(m/d/yy)</i>	<b>Time:</b> <i>(hh:mm)</i>
<b>Vessel/Team:</b>	<b>Dept:</b>	<b>Control No:</b>
<b>2. Incident Topic/Title:</b>		
<b>3. Provide a factual description of the incident</b> <i>(For NC: be specific, include job titles, contractor company name, etc.):</i>		
<b>4. Immediate corrective action steps taken to remedy the problem (disposition):</b>		
<b>5. Analysis/Identify the key factor/cause(s) of the issues (refer to “Why Tree” or TapRoot system, if appropriate):</b>		
<b>6. List proposed preventative action(s), including responsible position (ship/shore) and (requested) target due date of completion.</b>		
<b>7. Evaluation by shipboard Leadership Team:</b> Do you require further shoreside assistance to implement this action? <input type="checkbox"/> Yes <input type="checkbox"/> Uncertain <input type="checkbox"/> No, Item Closed If yes or uncertain, what type of help is requested? <i>(See ATS for Shoreside action taken on this Report)</i>		
<input type="checkbox"/> <b>This NC/NM may involve the following ATC policy/procedure:</b> QSMS Manual: Section Number: Comments: <i>(if applicable, include recommended improvements to the QSMS Manual)</i>		
<input type="checkbox"/> Check if additional documentation attached <i>(may be inserted into this document when the form is ‘unlocked’)</i> .		

**NOTE: See ATS for action taken on this Report.**